

**IN THE CLAIMS**

Please **REPLACE** claims 1, 2, 7 and 9 as follows.

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1. (FOUR TIMES AMENDED) A document management apparatus managing electronic documents used/produced when performing jobs by being connected to an information management device maintaining master attribute information for a plurality types of attribute information included in said documents through a communication network, the attribute information relating to distribution targets of each document for the jobs, said apparatus comprising:

a document storage section storing said documents;

a communication section acquiring information from a device connected to said communication network;

a determination section determining, for each document stored in said document storage section by reading out the master attribute information maintained by said information management device through said communication section, whether the attribute information included in the document conflicts with the master attribute information; and

a rewriting section rewriting any of the attribute information included in the document when said determination section determines that the attribute information conflicts with the master attribute information.

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2. (FOUR TIMES AMENDED) A document apparatus according to claim 1, wherein each document comprises corporate organization codes as well as corporate organization names as the attribute information used to manage the distribution targets of each document;

said determination section determines that attribute information included in a document conflicts with the master attribute information in a case where the corporate organization codes included in said document are stored in the master attribute information but a combination of the corporate organization codes with the corporate organization names is not stored therein, and also in a case where the corporate organization names included in said document are stored in the master attribute information but a combination of the corporate organization codes with the corporate organization names is not stored therein; and

said rewriting section rewrites corporate organization names in said document when it is determined by said determination section that the attribute information include in said document conflicts with the master attribute information because the corporate organization codes included in said document are stored in the master attribute information but a combination of the

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corporate organization codes with the corporate organization names is not stored therein, and rewrites corporate organization codes in said document when it is determined by the determination section that the attribute information included in said document conflicts with the master attribute information because the corporate organization names included in said document are stored in the master information but a combination of the corporate organization codes with the corporate organization names is not stored therein.

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7. (FOUR TIMES AMENDED) A computer-readable recording medium with a computer program recorded therein causing a computer having a communication section function as a document management apparatus managing electronic documents used/produced when performing jobs by being connected to an information management device maintaining master attribute information for a plurality types of attribute information included in said documents through a communication network, the attribute information relating to distribution targets of each document for the jobs, said apparatus comprising:

a document storage section storing said documents;

a determination section determining for each document stored in said document storage section by reading out the master attribute information maintained by said information management device through said communication section whether the attribute information included in the document conflicts with the master attribute information; and

a rewriting section rewriting any of the attribute information included in the document when said determination section determines that the attribute information conflicts with the master attribute information.

9. (TWICE AMENDED) A system to manage electronic documents used/produced when performing jobs, comprising:

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servers connected to a network and storing master attribute information relating to distribution targets of each document for jobs to be performed; and

a processor in communication with the servers via the network and storing in a storage unit electronic documents used/produced when performing the jobs and storing attribute information of the documents to manage targets to which the documents are distributed, retrieving the master attribute information of the documents from the servers, and updating the attribute information of each document responsive to a conflict between the attribute information of each document and the master attribute information.